



**Regulations of Prince of Songkla University
on Student Dormitories, B.E. 2563**

For suitability and efficiency in the operation of student dormitories, by virtue of Section 39 of the Prince of Songkla University Act B.E. 2559, the following announcement is hereby issued:

Clause 1. This announcement is called “Regulations of Prince of Songkla University on student dormitories B.E. 2563”

Clause 2. This announcement takes effect from the day following the issued date of announcement.

Clause 3. The previously issued announcement “Regulations of Prince of Songkla University on student dormitories 2551” is no longer valid.

Clause 4. In case any regulation, order or directive contradicts the regulations proclaimed in this announcement, the regulations in this announcement prevail.

Clause 5. In this regulation:

“University” means Prince of Songkla University.

“Student” means a student of Prince of Songkla University.

“Dormitory” means a student dormitory building at Prince of Songkla University and the student dormitory building under supervision of Prince of Songkla University.

“Dormitory area” means the area outside the dormitory that is under the supervision of the department responsible for dormitory work.

“Outsider” means other person who is not a student of Prince of Songkla University.

“President” means the President of Prince of Songkla University.

“Vice President” means the Vice President for Student Development and Alumni Affairs who is responsible for dormitory work.

“Assistant President” means the Assistant President for Student Development who is responsible for dormitory work.

Clause 6. The President is authorized to amend, interpret and predicate any acts not specified or clarified herein, and to change the provisions herein for special cases as deemed appropriate. The President’s decision is considered final.

Section 1

Objective

Clause 7. The University has established dormitories with the following objectives:

7.1 To be a place of residence with quality services and benefits, as an environment that is conducive to education and coexistence on the basis of multicultural happiness.

7.2 To be a place of student development into graduates with competency, meeting the standards of student identity of Prince of Songkla University.

7.3 To be a place of accommodation that is conducive to learning.

Section 2

Residential qualifications

Clause 8. Residents in the dormitory must be students who are not on leave, or on leave of absence, or in the period of disqualification from their dormitory, and are not carriers of any serious contagious disease. In addition, the university may allow outsiders to stay in dormitories as appropriate.

Section 3

Dormitory Management

Clause 9. Management of the dormitory shall be the responsibility of the dormitory administration committee by any name, or another department responsible for dormitory work.

Clause 10. Dormitory operation in relation to student behavior, student activities, consulting and recommendations must be the responsibility of the department that is responsible for the dormitory work, and of the dormitory advisory committee.

Clause 11. Maintenance of dormitory management shall be the responsibility of the department as specified by the University.

Section 4

Dormitory Student Committee

Clause 12. Each dormitory has a Dormitory Student Committee as specified by each campus.

Clause 13. The Dormitory Student Committee is in tenure for one academic year from the date of appointment announcement, and has the right to stay in the dormitory throughout their tenure.

Clause 14. The Dormitory Student Committee membership is terminated by:

14.1 retirement by end of tenure

14.2 passing away

14.3 resignation

- 14.4 resolution by at least two-thirds of students residing at the dormitory
- 14.5 resolution by at least two-thirds of dormitory committee members
- 14.6 disciplinary action
- 14.7 defection from office by order of the University due to a disability
- 14.8 termination of student status

Clause 15. If the Dormitory Student Committee vacates office duty according to items 14.2 - 14.8, the vice president of the Dormitory Student Committee shall act as the Dormitory Student Committee Chairman or let the Dormitory Advisory Committee consider the method of obtaining the Dormitory Student Committee as appropriate, respectively.

In case that the Dormitory Student Committee membership is terminated accordance with items 14.2 - 14.8, the President of the Dormitory Student Committee and the Dormitory Advisory Committee shall propose a list of suitable students who are residing in the dormitory, to the University for further appointment.

Clause 16. Authority and duties of the Dormitory Student Committee:

- 16.1 Specify the annual plan, consider and carry out activities in the dormitory;
- 16.2 Arrange meetings for students staying in the dormitory;
- 16.3 Select or appoint representatives for wings or floors, and sub-committees to carry out various tasks as appropriate;
- 16.4 Keep order inside the dormitory and the dormitory area;
- 16.5 Provide assistance, basic care for the sick as necessary, and contact the authorities for further assistance;
- 16.6 Assists with supervision, prevent offenses occurring in the dormitory;
- 16.7 Mediate various disputes of students residing in dormitories;
- 16.8 Give suggestions and comments about the dormitory to the official staff who are responsible for dormitory work;
- 16.9 Deliver work and annual work summary to the next Dormitory Student Committee in writing.

Section 5

Dormitory Coordination Committee

Clause 17. A campus with more than one Dormitory Student Committee may have a Dormitory Coordination Committee consisting of the President of the Dormitory Student Committee for each dormitory, and needs to consider the selection of the chairman, secretary and various committee members, to be dormitory coordination committee members as appropriate.

Clause 18. Authority of the Dormitory Coordination Committee:

18.1 Specify annual plans, consider and carry out activities related to the central activities of the dormitory;

18.2 Coordinate between the Dormitory student committee, Dormitory Advisory Committee, Dormitory Management Committee by any other name, and the department that supervises the dormitory;

18.3 Deliver work and annual work summary to the next dormitory coordinating committee in writing.

Section 6

Dormitory Advisory Committee

Clause 19. The number of dormitory advisors depends on the number of students in the dormitory, and is set according to announcements of each campus.

Clause 20. Authority and duties of the dormitory advisory committee:

20.1 Advise the Dormitory Student Committee, Dormitory Coordination Committee and students staying in the dormitory;

20.2 Provide advice on project writing and budget planning for the preparation of various project activities of the Dormitory Student Committee and the Dormitory Coordination Committee;

20.3 Advise the students in the dormitory;

20.4 Supervise, visit, train, and warn students of the dormitory to comply with these regulations and related dormitory notifications;

20.5 Arrange meetings for students who live in the dormitory, when necessary and appropriate;

20.6 Check the rooms of dormitory occupants when there is a need and reasonable cause;

20.7 Mediate various disputes of students who live in dormitories;

20.8 Coordinate between people responsible for dormitory work, the Dormitory Student Committee and other related departments;

20.9 Provide suggestions and opinions to the University regarding dormitory development;

20.10 Other operations as assigned by the University.

Clause 21. Each campus has a Dormitory Advisory Committee, consisting of:

21.1 Vice President or Assistant President Chairman

21.2 Assistant President or person who is
assigned by Vice President Vice Chairman

- 21.3 Director, Student Affairs Division or Committee member
 Director of Division who is responsible for dormitory work or
 Head of subdivision who is responsible for dormitory work
- 21.4 Board Dormitory Advisor Committee member
- 21.5 Others, as appropriate Committee member
 (not more than three persons)
- 21.6 Student Dormitory Manager under
 the supervision of Prince of Songkla University Committee member
- 21.7 Head of subdivision who is responsible for
 dormitory work or dormitory staff Committee member and Secretary
 There may be an assistant secretary.

Clause 22. The Dormitory Advisory Committee is in tenure for two years.

Section 7

Dormitory fee

Clause 23. Residents must pay dormitory fees, utilities and dormitory damage insurance fees as announced by each campus.

Section 8

Regulations and prohibitions

Clause 24. Students must comply with regulations and prohibitions by following the relevant University announcement.

Section 9

Penalties

Clause 25. Students who violate or refuse to comply with the regulations herein will be subject to one or more of the following penalties:

25.1 Written warning;

25.2 Probation throughout the student status; may be ordered to do public service for a maximum of 100 hours;

25.3 Loss of right to stay in a dormitory, for one academic year or more, up to the whole duration of student status;

Clause 26. Additional disciplinary action will be taken in the case of students committing an offense inside the dormitory or in dormitory area as outlined below.

26.1 A student who already has been penalized and lost their right to stay in the dormitories, has committed an offense again according to Clause 24;

26.2 The Dormitory Student Committee violates compliance with Clause 24.

26.3 The following offenses:

- Forging a document;
- Providing false information or filing a false report to the dormitory;
- Assaulting other people;
- Causing a major disturbance inside the dormitory or in the dormitory area;
- Gambling or other gambling-related actions;
- Consumption or possession of liquor, intoxicants or narcotics inside the dormitory or in the dormitory area;
- Offense regarding property;
- Speaking or acting in a manner that is vulgar, intimidating or aggressive;
- Possessing unlawful objects or illegal items inside the dormitory or in dormitory area;
- Acting or allowing other people to carry out actions that may damage the reputation of the dormitory;
- Behaving in a derogatory manner regarding sexuality or sexual orientation;
- Any form of voyeurism, including making photos and recordings of others in showers and toilets;
- Other actions that the Dormitory Advisor Committee considers a breach of rules.

Clause 27. Students who do not have the right to stay in a dormitory, but enter a dormitory room without permission must pay dormitory fees as announced by each campus, along with the appropriate penalties specified under Clause 25.

Clause 28. In case the violation of this regulation is committed by an outsider and the offense may fall under criminal punishment and/or civil compensation may be paid, the university shall proceed further according to law.

Section 10

Investigation

Clause 29. In the case of a student committing an offense under Clause 26, the Head of the subdivision responsible for dormitory work or dormitory staff may propose to the Vice President or Assistant President to take further disciplinary action.

Clause 30. In case of offenses under clauses other than Clause 26, a dormitory inquiry committee shall be appointed, consisting of the following:

30.1 Director, Student Affairs Division or

Director of Division who is responsible for dormitory work or

Head of subdivision who is responsible for dormitory work Chairman

30.2 Student dormitory manager under supervision of

Prince of Songkla University and/or Dormitory advisors,

not more than three people Committee member

30.3 Head of subdivision who is responsible for dormitory work

or dormitory staff Committee member and Secretary

In the case the dormitory of the campus is not affiliated with the Student Development Division, a committee member must be delegated from the Student Development Division, and may also have an assistant secretary.

In the investigation, if the investigative committee considers that it is sensitive or relevant to the mental health problems of the accused person or injured, psychologists or psychological support staff may also be involved.

Clause 31. In the case the dormitory commission investigation considers it expedient to have disciplinary action taken on the subject of investigation, the commission must report the facts and punishments to the Vice President or Assistant President, in order to consider further student disciplinary action.

Clause 32. To appeal penalties, students need to submit an appeal to the President within 15 days from the date of acknowledgment of the order, else the order will be regarded as acknowledged.

Announced on

Signature Niwat Keawpradub

(Asst. Prof. Dr. Niwat Keawpradub)

President of Prince of Songkla University